

REPORT TO: Executive Board

DATE: 26 March 2015

REPORTING OFFICER: Strategic Director Policy & Resources

SUBJECT: Directorate Plans 2015 - 2018

WARDS: Borough wide

1. PURPOSE OF THE REPORT

- 1.1. To progress the adoption of Directorate Plans for the period 2015 -18, as a basis for action and performance monitoring.

2. RECOMMENDED: That

- 1) the draft Directorate Plans for the three Directorates be received; and**
- 2) the Chief Executive, in consultation with the Leader, be authorised to make any final amendments and adjustments that may be required.**

3. SUPPORTING INFORMATION

- 3.1 Each Directorate of the Council is required to develop a medium-term Business Plan in parallel with the budget. Such plans will be subject to an annual review and refresh in order that they remain fit for purpose taking into account of any future changes in circumstances, including any future funding announcements that may emerge. Draft Service Objectives and Performance Indicators and targets have been developed by each Department and this information is included within the Appendices to each Directorate Plan. These departmental objectives and measures will form the basis of the quarterly Directorate Overview Performance Reports that will be presented to the Board during 2015 - 18.
- 3.3 Elected Members are engaged in the development of Directorate Plans, primarily through the autumn 2014 cycle of individual Policy and Performance Board meetings. This approach allowed members to enter into a dialogue with Lead Officers concerning key themes for each strategic priority area and the development of specific improvement activities and targets for the coming year.
- 3.4 Following this the draft Directorate Plans, in tandem with the 2015 – 18 draft budget, are presented for to Executive Board for approval,. This will ensure that decisions on Business Planning are linked to resource allocation.

3.5 Information for each of the Directorates is contained within the following appendices:-

Appendix 1 - Children and Enterprise

Appendix 2 - Communities

Appendix 3 - Policy and Resources

3.6 It should be noted that plans can only be finalised once budget decisions have been confirmed and that some target information may need to be reviewed as a result of final outturn data becoming available post March 2015.

4.0 POLICY IMPLICATIONS

4.1 Directorate Plans form a key part of the Council's policy framework and reflect known and anticipated legislative changes.

4.2 Elected Member engagement is consistent with "Best Value Guidance", to consult with the representatives of a wide range of local persons.

5.0 OTHER IMPLICATIONS

5.1 Directorate Plans will identify resource requirements relevant to the plan period.

6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

6.1 The business planning process is the means by which we ensure that the six corporate priorities are built into our business plans and priorities and translated into operational activity.

6.2 In accordance with the Council's performance management framework arrangements for the provision of Quarterly Performance Monitoring Reports will continue for 2015 - 18. Individual Priority Based Reports will be provided to relevant PPB's with Executive Board receiving quarterly Directorate Overview Reports.

7.0 RISK ANALYSIS

7.1 The development of a Directorate Plan, will allow the authority to both align its activities to the delivery of organisation and partnership priorities and to provide information to stakeholders as to the work of the Directorate over the coming year.

8.0 EQUALITY AND DIVERSITY ISSUES

8.1 There are no specific.

9.0 REASONS FOR DECISION

9.1 To inform Executive Board on the process undertaken in developing Directorate Plans 2015-18 and establish their approval.

10.0 ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

10.1 Draft versions of all three Directorate Plans were considered by Policy and Performance Boards and approved by the Strategic Directors, before being submitted to Executive Board.

11.0 IMPLEMENTATION DATE

11.1 The Directorate Plans form the basis for action and performance monitoring from April 2015.

12.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

12.1 There are no relevant background documents to this report.